

**The Minutes of the 41st Annual General Meeting of Martlesham Heath Householders Limited held at The Pavilion, Martlesham Heath, on Tuesday 13<sup>th</sup> March 2018, commencing at 8.00pm.**

**Present:** 36 members signed the register including the following:

**Directors:** Mr D Foster (Chair) Mrs A Thomason Mr J Kelso Mr D Markham Mr A Macleod

**In attendance:** Mr R Boggon Mr S Dijon Mrs K Gould Mr D Parsons Mrs L Calver Mr R Guy

The notices convening the Annual General Meeting (as circulated) were taken as read.

**1. Apologies for absence**

Mr C Rodgers, Mr and Mrs S Denton, Mrs K Almond, Ms L Cameron, Mr M Shakespear, Mr and Mrs J Walsh, Mrs E Everitt.

**2. Approval of the Minutes of the 40<sup>th</sup> Annual General Meeting**

The Minutes of the 40<sup>th</sup> Annual General Meeting held on 7<sup>th</sup> March 2017 were approved on the proposition of Mr. D Parsons and seconded by Mr. P Wilmott

**3. Consideration and approval of the Chairman's report**

Mr Foster read out his report and explained that it was in fact the Memorandum of Association which allows us to levy the maintenance charge not the covenant. That we had now migrated to a system called Xero which used the cloud so any future handovers would have everything categorised for ease, this is not to say the previous system did not work for the respective users but we are now using software used by countless businesses. He thanked MH100 which was not part of MHHL for a thoroughly well put together event during the summer.

The Chairman explained the two administrative roles and that of our local litter picker and thanked all parties for their work. He pointed out that volunteers have areas of responsibility and would sometimes come and visit members on issues raised over land maintenance. Further thanks was given to the SSSI team and all the volunteers and directors for their continued assistance. The Chairman also explained that we are effected by GDPR and that we had policies on this which are on the MHHL website and training had taken place.

Mr Foster ended by stating that we needed additional volunteers to continue although the average age was much lower than previous years which is a good sign for the future. MHHL currently meet on the second Monday of each month. The report was approved on the proposition of Mr. R Guy and seconded by Mrs. L Calver

**4. Consideration and approval of the accounts and balance sheet**

Mr A Macleod presented the accounts with a report he had produced on page 6 of the AGM document. He explained that the figures were produced by the new accounting system and that we were not looking to increase the maintenance charge. The pie-charts gave a breakdown of income and expenditure so far and he had copies of the accounts for inspection if so required.

The Chairman stated that we had to have some funding set aside in the event that MHHL could not continue and a year's worth of finance was available to assist any new body.

The accounts were unanimously approved on the proposition of Mr. A Moore and seconded by Mr. D Parsons.

#### **5. Election of Directors**

Mr D Foster was re-elected to the Board of Directors.

#### **6. Authorise Directors to agree remuneration of Reporting Accountants**

It was proposed that the members authorise the Directors to agree remuneration of the reporting accountants, Mr D Foster explained that RDP of The Square, Martlesham Heath is used as the Company's Reporting Accountant at a cost of £600 per year. Also that by using Xero he was hoping to reduce these costs as the system will allow them to have special access which should save time.

This was carried with 46 votes for and 0 votes against.

#### **7. Resolution**

**To consider and, if thought fit, pass as an ordinary resolution:**

"That the Company levy a subscription/maintenance charge from all its members for the period 1 July 2018 to 30 June 2019 at the rate of £35.00 per dwelling, the subscription to be payable on or before 1 October 2018. In the event that the subscription remains unpaid the rate will rise to £37.50 on 1 December 2018 and £40.00 on 1 March 2019. For the avoidance of doubt members who occupy the same dwelling shall only be required to pay one subscription"

The resolution was carried with 46 votes for and 0 against.

After the meeting the following items were discussed:

- A query was raised on non-payment of the maintenance charge by a householder. Mr D Foster explained that over the last year we had halved the numbers involved and are now looking to take people to the small claims courts although this is a long process. MHHL also found that some properties had been rented out and the landlords had now been identified.
- The use of the Western Corridor football pitch and open areas was raised and the consideration of banning dogs where children play football. An explanation was given that MYFC are no longer looking to use the Western Corridor as a training facility and that we were now going to remove the green fencing.
- A query was raised on the current update of the BT/CEG development, this was given by Mr J Kelso and Mr D Foster
- A query was raised over dog waste on The Green. Mr D Parsons explained he had recently been involved with the Parish Council to help further educate people on the use of using all bins to dispose of waste and had placed stickers on street furniture around the village. Mr R Boggon explained that photographs or videos could be taken of offenders and sent to Suffolk Coastal but it is rare that somebody is caught in the act.

- A query was raised on reckless cycling on footpaths next to The Drift. It was explained MHHL have no jurisdiction on this matter and any persons identified should be reported to Suffolk police.
- A query was raised on air pollution as a result of the BT/CEG development. Mr J Kelso explained these had been conducted by Suffolk Coastal Environment department.
- A query was raised on Martlesham Common and is this now protected. Mr J Kelso explained it was and that the Neighbourhood Plan was due to be published in May which might help us against future developments in surrounding areas.
- A query was raised over planning permission next to The Doctor's surgery. Mr J Kelso explained the application had been withdrawn for reasons unknown but it was thought a further submission would be made which we would monitor.

**The meeting closed at 8.35pm.**