

**The Minutes of the 42nd Annual General Meeting of Martlesham Heath Householders Limited held at The Pavilion, Martlesham Heath, on Tuesday 12<sup>th</sup> March 2019, commencing at 8.00pm.**

**Present:** 47 members signed the register including the following:

**Directors:** Mr D Foster (Chair) Mrs A Thomason Mr J Kelso Mr D Markham Mr A Macleod

**In attendance:** Mr R Boggon Mr S Dijon Mrs K Gould Mr D Parsons Mrs L Calver Mr R Guy  
Mrs Mo Weaver Mr Eamonn O'byrne

The notices convening the Annual General Meeting (as circulated) were taken as read.

**1. Apologies for absence**

Mr C Rodgers, Mr and Mrs J Burrows, Mr and Mrs E Humphreys, Ms L Cameron, Mrs P Whitcher, Mr and Mrs J Walsh, Mr and Mrs R Guest, Mrs E Hollingsworth.

**2. Approval of the Minutes of the 41st Annual General Meeting**

The Minutes of the 41st Annual General Meeting held on 13<sup>th</sup> March 2018 were approved on the proposition of Mr. M Cook and seconded by Mrs. K Gould

**3. Consideration and approval of the Chairman's report**

Mr Foster read out his report and emphasised using working parties to help with small projects in the future. This will bolster the work already undertaken by the volunteers and volunteer directors.

Mr Foster stated that the collection of the maintenance fee was taking up a lot of time and asked that all payments could please be made on time. Also that MHHL were looking into alternative payment methods but this still could be problematic around cheques as we are charged for them.

Mr Foster gave an overview of work conducted by the MHHL team in the last year which included replacing trees on the Green and Eagle Way (which have tree guards). That two pathways had been completed between Heathfield and Westland and a flail was used to cut back large areas of gorse behind Broomfield. This was due to overgrowth and reducing a potential fire risk. Also the introduction of a trim trail that runs through the village and a health and safety survey on all the trees. The report was approved on the proposition of Mr. D Parsons and seconded by Mrs P. Denton

The Chairman ended by explaining the two administrative roles and that of our local litter pickers and thanked all parties for their work. He pointed out that volunteers have areas of responsibility and would sometimes come and visit members on issues raised over land maintenance. Further thanks was given to the SSSI team and all the volunteers and directors for their continued assistance without who we could not operate.

#### **4. Consideration and approval of the accounts and balance sheet**

Mr A Macleod presented the accounts with a report he had produced on page 6 of the AGM document. He explained that we were not looking to increase the maintenance charge and that we had less surplus than last year which was due to the introduction of two new footpaths between Heathfield and Westland. That the budget is currently conservative and we do not need to raise the maintenance charge for next year. The pie-charts gave a breakdown of income and expenditure.

The Chairman stated that we had to have some funding set aside in the event that MHL could not continue and a year's worth of finance was available to assist any new body.

The accounts were unanimously approved on the proposition of Mr. J Kelso and seconded by Mrs A Thomason.

#### **Election of Directors**

Mr D Markham was re-elected to the Board of Directors. This was proposed by Mr D. Parsons and seconded by Mr A Macleod.

Mrs A. Thomason was re-elected to the Board of Directors. This was approved by Mrs M. Weaver and seconded by Mrs P Denton.

Two new directors were elected:

Mr D. Parsons was proposed by Mr C. Rodgers and seconded by Mr R. Guy.

Mrs L. Calver was proposed by Mrs K. Gould and seconded by Mr J. Kelso.

#### **5. Authorise Directors to agree remuneration of Reporting Accountants**

It was proposed that the members authorise the Directors to agree remuneration of the reporting accountants, Mr D Foster explained that RDP of The Square, Martlesham Heath is used as the Company's Reporting Accountant at a cost of £600 per year. A £40 charge was also incurred for submission of forms to Companies House

This was carried with 54 votes for and 0 votes against.

#### **6. Resolution**

**To consider and, if thought fit, pass as an ordinary resolution:**

"That the Company levy a subscription/maintenance charge from all its members for the period 1 July 2019 to 30 June 2020 at the rate of £35.00 per dwelling, the subscription to be payable on or before 1 October 2019. In the event that the subscription remains unpaid the rate will rise to £37.50 on 1 December 2019 and £40.00 on 1 March 2020. For the avoidance of doubt members who occupy the same dwelling shall only be required to pay one subscription"

The resolution was carried with 54 votes for and 0 against.

After the meeting the following items were discussed:

- A thank you was made from the floor to everyone involved with MHHL on all the work that is carried out and that the village owes them a lot.
- The future use of the Western Corridor football pitch was raised. An explanation was given that MYFC are no longer looking to use the Western Corridor as a training facility and that a proposal for use of a Community Orchard had been received via the Parish Council. It was asked if a skate park or a formal garden could be considered but this had not be included in any suggestions. Mr D Foster asked if anyone did have any good ideas that they should contact MHHL.
- A query was raised on how many of the 1,400 members had not paid the maintenance charge. Mr S Dijon informed everyone that 1-2 % of this total fell into the category of doubtful debtors and MHHL were now looking to take this further. The figures had decreased from 17 last year to single figures.
- A query was raised on the non running of the 10K race last year. Mr D Foster explained that Felixstowe Road Runners (FRR) were not happy that we asked if the numbers could be reduced as they had increased year on year which had caused some issues in the village. This resulted in FRR failing to respond and meet with MHHL and they decided that the event would not go ahead. MHHL wanted to state that they did not cancel this event and are in discussion with FRR to plan a 5k and 10k run for 2019.
- A query was raised on parking on the road at the junction of York Road and Lancaster Drive as it is impossible to pass and whether MHHL could ask residents to park in the flats. Mr R Boggon informed everyone that this is a police matter and they need to be contacted if obstruction of a road takes place as MHHL have no remit on parking on public roads.
- A query was raised over parking issues at the car park adjacent to the Doctors Surgery. This area belongs to Grainger's and all issues need to be brought to their attention. Grainger's are still enforcing the covenants so do maintain an interest in the village.
- This was disputed due to a lack of action on one of the covenants taken by Grainger's over the planning application in Birch Grove. Mr D Foster stated that we had spoken to them and their stance was not to pursue a legal case that they may lose and incur costs.
- Mr M Irwin from the Parish Council (PC) announced that this was a well attended meeting and reminded everyone of the forthcoming PC AGM.
- A query was raised on the update of the planned building at the Police HQ. Mr J Kelso gave an update that consultations were ongoing at the application would go before a Government Planning Inspector and a decision would be made if this can go into the local plan.
- Mr D Foster was thanked for his tireless work on being the Chairman of MHHL.

**The meeting closed at 8.55pm.**

