

The Minutes of the 39th Annual General Meeting of Martlesham Heath Householders Limited held at The Pavilion, Martlesham Heath, on Thursday 10 March 2016, commencing at 8.00 p.m.

Present: 45 members signed the register including the following:

Directors: Mr. D Foster (Chair) Mr. N Bennett Mr. P See Mrs. A Thomason

In attendance: Mrs. D Bennett; Mr R Boggon

The notices convening the Annual General Meeting (as circulated) were taken as read.

1. Apologies for absence

Mr P R Davies, Mr A P Mahoney, Mr & Mrs A J Powell, Mrs E G Hollingsworth, Right Reverend & Mrs G Walsh, Ms E J Eade, Mr & Mrs S J Branton, Ms M A Cook, Mr & Mrs D R E Bence, Ms L A Cameron, Mrs P Denton

2. Approval of the Minutes of the 38th Annual General Meeting

The Minutes of the 38th Annual General Meeting held on 12 March 2015 were approved on the proposition of Mr. S Denton and seconded by Mr. P Wilmot

3. Consideration and approval of the Chairman's report

Prior to the approval of the report Mr. Foster stated that the administrative role had now been divided into two, general and membership, due to the increase in workload and the number of house transfers. He thanked both administrators for their work. The amount of emails and house sales for the year was also noted. The Chairman went on to give details of the land maintenance work carried out during the year by the contractors and the external refurbishment of the Control Tower. Further he thanked the volunteer directors for their work, especially the treasurer who works extremely hard in collecting the maintenance charge and reducing further the small number of non-payers. He mentioned that those not paying would now be pursued via the small claims court. He also thanked the two directors retiring, Mr Mahoney and Mr See, for their valuable contributions over many years. He concluded by thanking the SSSI and Portal Woodland volunteers for all their conservation work.

The report was approved on the proposition of Mr B Ulph and seconded by Mr C Reynolds.

4. Consideration and approval of the accounts and balance sheet

Mr. N. Bennett presented the accounts with a report. He stated that a loss in the region of £6,000-£7,000 was predicted at the last AGM for 2014/15. This loss was reduced to £4,636 due to house transfers and the collection of outstanding maintenance charge payments offset by an increase in expenditure on asset maintenance.

He stated that 65 members agreed the increase in the 2015/16 maintenance charge at last year's AGM. The budget for the year ending 30 June 2016 was set at break-even point with the increase in the maintenance charge to £30 but we are heading

towards a deficit of £4,000-£5,000. This is mainly due to an increased spend on asset and tree maintenance which has already exceeded our budget of £5,000. Given this background and with it only being the first year of the increase the directors are proposing not to increase the charge further this year. However, next year there may be a need to increase the charge further by £5 or £10.

He went on to comment that the charge may also need to increase in order to maintain and plan for the future. He stated that it would be prudent to put in place a plan for closure due to lack of volunteers.

It was proposed from the floor that the charge should simply be increased to £50 to avoid playing catch up.

The accounts were unanimously approved on the proposition of Mr S Parkin and were seconded by Mrs. E Everitt.

5. Election of Directors

Mr D Foster was re-elected to the Board of Directors.

Mr A Mahoney and Mr P See retired as directors.

6. Authorise Directors to agree remuneration of Reporting Accountants

It was proposed that Mr. Simon Lasky of RDP of The Square, Martlesham Heath continue as the Company's Reporting Accountant.

Mr N Bennett gave a brief explanation for this requirement and the need to ask members to vote.

This was carried with 51 votes for and 0 votes against.

7. Resolution

To consider and, if thought fit, pass as an ordinary resolution:

"That the Company levy a subscription/maintenance charge from all its members for the period 1 July 2016 to 30 June 2017 at the rate of £30.00 per dwelling, the subscription to be payable on or before 1 October 2016. In the event that the subscription remains unpaid the rate will rise to £32.50 on 1 December 2016 and £35.00 on 1 March 2017. For the avoidance of doubt members who occupy the same dwelling shall only be required to pay one subscription."

This resolution was carried with 51 votes for and 0 votes against.

After the meeting the following items were discussed:

- The development on the other side of the A12. A question was raised about the development of the houses. It was stated by another member that SCDC were close to identifying the development company and that a fresh planning application would be required.
- The development near Longstrops was also discussed and it was noted that the amount of houses being built was increasing from 300 to 1000 houses. Natural England were aware of the impact on the SSSI's. There followed a

discussion regarding the restrictions of building near a SSSI and those present were reminded that no building work could take place on the Western Corridor.

- Martlesham Heath Aviation Society represented by Mr M Cook thanked MHHL for all their support in the recent refurbishment work on the Control Tower
- A member commented on the grass cutting during the year and felt that it had been infrequent and looked untidy. Another member mentioned that 'bee orchids' growing on his private bank had been cut twice by the cutters. The chairman stated that the grass cutting was carried out by Norse for both SCC and MHH at the same time and that it was a very competitive price and had not been increased for several years, the weather had also played a significant part in the grass cutting schedule last year as it was very wet and had disrupted the schedule. It was also reported that part of the bank in question was owned by SCC. It was requested that the grass should not be cut so often for environmental reasons. A director mentioned that MHH do receive many complaints when the grass is not cut regularly.
- The recent remarking of the car parking spaces reaffirming MHH ownership was raised and a member commented that in one road they were not being used as visitors to residents believed they were for a commercial company only. The tidying of the shrub beds adjacent to the one of the spaces was also mentioned as not being satisfactory.
- A member asked if any celebrations were taking place for the 100th anniversary of the airfield at Martlesham Heath. They were referred to the existence of the 100 Committee and the celebrations planned in 2017.
- It was also suggested by a member that if MHH were short of money then there was money in hiving off building plots. It was stated that this was outside of the objectives and aims of MHH and would not be considered under any circumstances.

The meeting closed at 9pm.